

**CONSTITUTION AND BYLAWS
OF THE VENTURA CHAPTER
OF THE
INTERNATIONAL CODE COUNCIL**

ARTICLE 1

Name and Objectives

Section 1. This organization shall be known as Ventura Chapter of the International Code Council.

Section 2. The objectives of the organization are:

- (a) To place the public welfare above all other interests and to apply the special knowledge and skills of the Building Official to the benefit of all mankind.
- (b) To build up the prestige of the Building Official, to provide sufficient qualified personnel adequately compensated, to establish minimum standards of what a building department is and to secure adequate recognition and proper place in the administrative organization.
- (c) To investigate and discuss the principles underlying safety in the construction, occupancy and location of buildings and related structures.
- (d) To develop, recommend and promote uniform regulations and legislation pertaining to building construction, and to encourage uniformity in zoning practice and code interpretation.
- (e) To develop, maintain and promote the adoption of the International Building Code and related documents, and to become active Class A members of the International Code Council.
- (f) To advise and assist in administration of building laws and ordinances.
- (g) To promote and maintain "Home Rule" of building regulations on a local level.
- (h) To do all such other things as are incidental to or desirable for the attainment of the above objectives.

Article II

Membership

Section 1. The membership shall be confined to those persons or organizations within classifications as set forth below that are paid up members in good standing:

- (a) **Class A Governmental Member.** Is an ICC Class A member designee.
- (b) **Individual Chapter Member.** An individual responsible for the enforcement or administration of laws and ordinances relating to building construction.
- (c) **Chapter Professional Member.** An individual engaged in the practice of architecture, engineering, inspection, research, education, testing or related activities.
- (d) **Chapter Retired Member.** Any former designated representative of a Class A member or any former individual member who is retired.
- (e) **Chapter Honorary Member.** Any not-for-profit organization or individual who supports the objectives of the Ventura Chapter of the ICC as outlined in Article I, Section 2 of these Bylaws.

Section 1.1 A majority vote of the Class A membership shall be required for a not-for-profit organization, or an individual, to receive a Chapter Honorary Membership.

Section 2. All members shall be entitled to participate in meetings and discussions and to membership on committees. For the purpose of bringing up matters for discussion, all members may make and second motions. All members shall have voting privilege on procedural issues. Class A Governmental Members shall have full voting privilege including legislative matters such as Bylaw changes, code change positions, expenditures, and election of officers. Unless otherwise specified in these Bylaws, all votes shall require a majority of the qualified voting members present at a regular or special meeting when the vote occurs.

A majority of all Class A Governmental Members is required for expenditures exceeding One Thousand Dollars (\$1000).

For the purpose of determining who may vote on an issue, the President (or designated Chairperson in the absence of the President) shall have the authority to determine if an issue is legislative or procedural. Any member may challenge the decision of the President, which will require a majority vote of the Class A Governmental Members to sustain the President's decision.

Section 3. Each Class A Governmental Member shall be entitled to one vote on all legislative issues. If a governmental agency or contractor has members that represents more than one Class A jurisdiction, the governmental agency or contractor is entitled to one vote regardless of the number of Class A jurisdictions they represent.

Section 4. Dues for membership shall be as specified in Article VI.

ARTICLE III

Officers

Section 1. The officers shall be the President, Vice President/Financial Officer and the Secretary, all of whom shall be either a Class A Governmental Member or an Individual Chapter Member at the time of their election to office.

Section 2. The President, Vice President/Financial Officer, and Secretary shall be elected for a term of one year starting on January first of each year.

Section 3. A vacancy in the office of President shall be filled by the Vice President/Financial Officer. A vacancy in the office of Vice President/Financial Officer shall be filled by the Secretary. A vacancy in the office of Secretary shall be filled by a majority vote of the membership present at any regular meeting in accordance with Article II.

Section 4. If during the term of office an officer no longer qualifies as a Class A Governmental Member or Individual Chapter Member, the officer will automatically be relieved from office and replaced in accordance with this Article.

Section 5. Officers who fail to perform to the satisfaction of the members, may be removed by a two-thirds vote in accordance with Article II. Removal shall be initiated and recommended by a petition signed by no less than fifty percent (50%) of the Class A Governmental Members.

Section 6. The President shall be the Chief Executive Officer of the Chapter and shall preside at Chapter meetings and represent the Chapter as needed. The President shall have such other duties as may be assigned by these Bylaws.

The Vice President/Financial Officer shall assume the duties of the President upon his absence; in addition thereto, the Vice President/Financial Officer shall keep all of the Chapter's financial records and shall determine the status of the major expense accounts and their relation to the fees, dues, and other revenues of the Chapter. The Vice President/Financial Officer shall keep the Chapter's account records, make authorized bank deposits, write and sign checks for authorized disbursements, and shall render financial reports as required in Article VII.

The Secretary shall keep a book of minutes of all meetings of the Chapter; and shall keep a membership roster showing members' names and current mailing addresses; shall give notice of all meetings to be held; shall keep the historical records of the Chapter in a safe custody; and shall perform such other duties as may be assigned.

ARTICLE IV

Meetings

Regular meetings will be held monthly on a date and time and at a location to be determined by the membership for the purpose of transacting such business as the organization may select. Special meetings may be held as and when deemed necessary by the President or the majority of the membership.

ARTICLE V

Amendments

Proposed amendments of this Constitution and the ByLaws may be submitted at any regular or special meeting provided that the proposed amendment or amendments shall be signed by five (5) members of the organization. The proposed amendments shall be discussed and all members notified, that the amendments will be voted upon at the next regular meeting in accordance with Article II as a legislative issue. To be approved for final adoption, amendments shall receive a majority vote of 2/3 of the Class A Governmental Members.

ARTICLE VI

Dues

Annual membership dues may be established on a yearly basis by majority vote in accordance with Article II as a legislative issue.

ARTICLE VII

Annual Reports

The Vice President/Financial Officer shall render a financial report to the membership at the March, June, September, and November meeting.

ARTICLE VIII

Order of business

Section 1. Parliamentary procedure shall be as defined in Roberts Rules of Order.

Section 2. The order of business of this organization shall be as follows:

1. Roll call of officers.
2. Approval of minutes of previous meeting.
3. Communications.
4. Reports of officers and committees.
5. Program of special speakers.
6. Unfinished business.
7. New business.
8. Election of officers.
9. Adjournment.

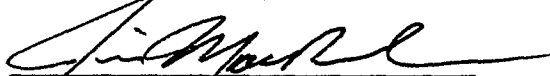
ARTICLE IX

Election of Officers

The President shall appoint a nomination committee by October first of each year. Recommendations shall be presented at the November meeting.

PASSED AND ADOPTED THIS 16th DAY OF DECEMBER, 1998

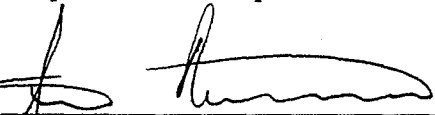
(Signed)


Jim MacDonald, CBO
Chapter President

ATTEST:

I certify that the foregoing is a true and correct copy of the Bylaws of the Ventura Chapter of the International Conference of Building Officials passed and adopted this 16th day of December, 1998.

(Signed)


Steve Newman P.E.
Chapter Secretary